

CAREER OPPORTUNITY

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

DEPARTMENT:	Financial Information System for California (FI\$Cal)	RELEASE DATE:	August 27, 2015
CLASSIFICATION:	Data Processing Manager IV	FINAL FILING DATE:	September 10, 2015
TENURE/TIME BASE:	Permanent/FT	POSITION NUMBER(S):	333-250-1387-001
CBID:	M01	TEAM(S):	Project Management Office
SALARY RANGE:	\$8,182 - \$9,756 Per Month		

DOING WHAT IS BEST FOR THE FUTURE OF CALIFORNIA'S FINANCIAL ENTERPRISE!

Looking for a change? Do you want to make a real difference? Join the team responsible for changing financial management in the State of California.

The Financial Information System for California (FI\$Cal or FI\$Cal Project) is a historic partnership of the Department of Finance, the State Treasurer's Office, the State Controller's Office, and the Department of General Services — to transform the existing budgeting, accounting, procurement, and cash management systems to optimize the financial business management of the State. FI\$Cal will allow the State to operate as a single enterprise for the first time in history.

Join FI\$Cal. With a passion for implementing change and vision for enterprise-wide thinking, you will take a leading role in achieving our goal to bring enterprise resource planning tools and statewide process improvement to the State of California.

THE FI\$Cal PROJECT IS SEEKING MOTIVATED CANDIDATES WITH THE FOLLOWING CHARACTERISTICS:

- ✧ Ability to exercise a high degree of initiative, independence of action, and originality;
- ✧ Ability to learn rapidly, follow directions, and communicate effectively with others;
- ✧ Ability to work unscheduled excess hours if needed to achieve Project goals;
- ✧ Ability to maintain regular, consistent, and predictable attendance.

Candidates must also:

- ✧ Demonstrate good judgment, tact, initiative, and diplomacy;
- ✧ Be highly adaptable – and have the ability to adjust to multiple, changing priorities requiring quick turnaround;
- ✧ Be able to work in a matrix team environment, collaboratively and cooperatively with staff from multiple departments and agencies, and numerous vendors.

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DUTIES: Under the administrative direction of the Deputy Director, Project Management Office (CEA B), the Data Processing Manager IV (DPM IV) has full management responsibilities for the Project Management Office (PMO). The incumbent ensures the project adheres to State Information Technology (IT) policies and guidelines, follows the FI\$Cal project management plans and incorporates project management standards and best practices. The incumbent supports and receives broad policy direction from the PMO Deputy Director and communicates with the project team as needs determine. This position acts as the functional manager over project staff and consultants within the PMO. The DPM IV may act for designated senior managers in their absence and may serve as back-up to senior managers as determined by project executive staff to ensure continuity of project activities.

DESIRABLE QUALIFICATIONS

- Mastery of the project management concepts, principles, practices, and processes for developing and maintaining management plans, schedule/work plans, risk and issue analysis, and work processes used in the information technology project lifecycle;
- Experience in developing and implementing portfolio management solutions, including processes, decision frameworks and toolkits to manage enterprise projects in a diverse and changing highly political program;
- Experience in developing processes and facilitating the analysis of multiple conflicting efforts, in order to develop accurate project schedules on a large and complex information technology project;
- Experience in managing projects with budgets exceeding \$20 million and complex stakeholder arrangements;
- Certified Project Manager with significant experience in project management;
- Experience in managing or working in a lead role in the operation of Project Management Offices;
- Experience in the development of project management processes;
- Experience managing resources, including contractors;
- Thorough knowledge and strong experience using all of the following: Microsoft Word, Microsoft Project, Excel, PowerPoint, and Access;
- Knowledge and experience of all phases of the Information Technology (IT) Systems Development Life Cycle (SDLC) and the ability to apply that expertise to identify risks, analyze risk probability/impact, plan risk responses, and monitor and control risks and issues;
- Knowledgeable of the California Technology Agency Information Technology Project Oversight Framework (SIMM 45) and the ability to apply knowledge to define and report risk mitigation strategies in collaboration with the Independent Verification & Validation (IV&V) and Independent Project Oversight (IPO) staff and consultants.

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WHO MAY APPLY: Current State employees at the Data Processing Manager IV level, those within transfer range, or individuals who have list eligibility.

HOW TO APPLY: All interested candidates must submit a State Application (Std. 678, Rev. 10/2013) with original signature to the address listed below. Please write “**RPA # F15-015/ Position #333-250-1387-001**” on your application and indicate the basis of your eligibility in the job title section. Applications without this information may be rejected. Please do **not** include page 5 (Equal Employment Opportunity questionnaire) of the State Application.

The selected candidate considered for the advertised position may be required to undergo a fingerprint clearance and any offer of employment will be contingent upon live scan fingerprint results.

Previous applicants will be considered and need not reapply.

This position is designated under the FI\$Cal Project's Statement of Economic Interests (Conflict of Interest) Policy.

APPLICATIONS SUBMITTED VIA EMAIL OR FACSIMILE WILL NOT BE ACCEPTED.

LOCATION OF WORK: Positions are located at FI\$Cal Project headquarters, 2000 Evergreen Street, Sacramento, CA, 95815. This location has **free parking!**

SEND APPLICATION TO:

Financial Information System for California
Human Resource Office
2000 Evergreen Street, Ste. 120
Sacramento, CA 95815

Telephone: (916) 576-5240

TDD*: (916) 324-6547

ADDITIONAL INFORMATION: For general information about the FI\$Cal Project, visit:
<http://www.fiscal.ca.gov>

APPLICATIONS WILL BE SCREENED AND ONLY THE MOST QUALIFIED WILL BE SCHEDULED FOR INTERVIEWS. ALL APPOINTMENTS ARE SUBJECT TO APPLICABLE PERSONNEL LAWS AND RULES.
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California relay (telephone) service for the deaf and hearing impaired

From TDD* phones: (800) 735-2929 From Voice phones: (800) 735-2922

*TDD is a telecommunication device for the deaf and is accessible only through phones equipped with a TDD device.